



CMRITO

**Regulator of medical radiation and
imaging technologists in Ontario**

Canadian Labour Mobility Application Guide

**for a medical radiation and imaging technologist
who is currently registered by a regulatory authority
in a province other than Ontario and to whom
Canadian labour mobility provisions may be applicable**

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The College of Medical Radiation and Imaging Technologists of Ontario (CMRITO) welcomes your application for registration as a medical radiation and imaging technologist in the specialty of radiography, nuclear medicine, radiation therapy, magnetic resonance or diagnostic medical sonography.

You must hold a certificate of registration with the CMRITO in your specialty of medical radiation and imaging technology to be legally authorized to practise in your specialty in Ontario.

This application process applies to you if you already hold an out-of-province certificate of registration¹ granted by an out-of-province regulatory authority² that is equivalent to the certificate of registration issued by the CMRITO in the specialty for which you are applying. If you wish to apply for more than one specialty, you must complete a separate application for each specialty for which you are applying.

If you hold a current practising certificate of registration in one of the specialties of medical radiation and imaging technology as listed below and you would like to apply for registration with the CMRITO, you may be eligible for registration under the labour mobility provisions of the *Regulated Health Professions Act, 1991*.

In order to be eligible for a certificate of registration, you must meet the requirements for registration, set out in the [registration regulation](#) made under the *Medical Radiation and Imaging Technology Act, 2017* (MRIT Act).

The scope of practice of medical radiation and imaging technology, as defined under the MRIT Act, is the use of ionizing radiation, electromagnetism, soundwaves, and other prescribed forms of energy for the purposes of diagnostic and therapeutic procedures, the evaluation of images and data relating to the procedures and the assessment of an individual before, during and after the procedures.

Practice includes not only the delivery of clinical services, but also the functions of education, management, research and administration.

Further information about the application and registration process can be found in this application guide.

¹ “Out-of-province certificate of registration” means a certificate, licence or registration granted by an out-of-province regulatory authority which attests to the individual being qualified to practise the profession of medical radiation and imaging technology and authorizes the individual to practise the profession, use a title or designation relating to the profession or both.

² “Out-of-province regulatory authority” means a body that is authorized, under an Act of a province or territory of Canada that is a party to the Agreement on Internal Trade, other than Ontario, to grant an out-of-province certificate of registration.

Who can apply under the labour mobility provisions

Any individual, who currently holds an active certificate of registration with a regulatory authority in another province in one of the specialties listed below can apply under the labour mobility provisions.

This application process applies to you if you are registered to practise in one of the specialties in the provinces listed in the table below.

Province and regulatory body	Specialties to which labour mobility provisions may apply
Alberta ACMDTT	<ul style="list-style-type: none">• Radiography• Nuclear Medicine• Radiation Therapy• Magnetic Resonance
Saskatchewan SAMRT	<ul style="list-style-type: none">• Radiography• Nuclear Medicine• Radiation Therapy• Magnetic Resonance
New Brunswick NBAMRT	<ul style="list-style-type: none">• Radiography• Nuclear Medicine• Radiation Therapy• Magnetic Resonance
Nova Scotia NSAMRT	<ul style="list-style-type: none">• Radiography• Nuclear Medicine• Radiation Therapy
Quebec OTIMROEPMQ	<ul style="list-style-type: none">• Nuclear Medicine• Radiation Therapy

Steps and timelines in the application and registration process

The first step is to create an online profile in the CMRITO member and applicant portal (MAP), gather the documents you need to support your online application, and complete and submit your application. CMRITO will communicate with you by email.

Below is an overview of the steps in the process.

Step	Activity
1	Review the information about the application process and documents you are required to provide.
2	Create your online profile by starting your online application and completing the 'About Me' section of the application in the CMRITO application portal. You can return at a later time to continue completing the rest of your application.
3	Complete the CMRITO Legislation Learning Package (jurisprudence course) - access will be available 24 hours after you start your application.
4	Complete your application, upload all the required documents, pay the application fee and submit your application to CMRITO for assessment.
5	CMRITO will review your application and will notify you whether your application is accepted or refused. If accepted, CMRITO will advise you about any further registration requirements including the amount of the registration fee.
6	Complete any remaining requirements to register including payment of the registration fee.
7	CMRITO registers you. You will receive confirmation that you have been registered. Your name and information will be posted on the public register.
8	Inform your employer that you are legally authorized to practise the profession. Start using the protected title "medical radiation and imaging technologist" and the term or abbreviation appropriate to your specialty and review your accountabilities as a regulated professional.

For your application to be complete, you are required to complete all steps in the online application process, provide all the required documentation and pay the application fee of \$113.00 (\$100.00 fee and \$13.00 HST) by Visa, Mastercard or Interac (select financial organizations only) through the secure MAP.

CMRITO is not able to start the review process on incomplete applications. If you do not have all the documents when you start your application online, you may begin the application process and return to complete it at a later time. Your application will not be processed until all the information is complete and you have paid the application fee.

Registration requirements

The registration requirements are set out in the Registration Regulation made under the MRIT Act and can be found [here](#). The online application process prompts you to provide all the documents required to demonstrate that you meet the requirements for registration. When you have submitted your complete application, CMRITO will review it and determine whether or not you meet all the requirements for registration as set out in the Registration Regulation. You can expect the review process to take between one to seven business days.

If you do not meet all the requirements for registration your application will be reviewed by the Registration Committee of the CMRITO, in this case it may take between three to four months to process your application.

Required documents

You will be prompted to upload the documents listed below:

- Proof of name, date of birth, and citizenship can be provided using one of the following documents: your Canadian birth certificate, or proof of Canadian citizenship, or certificate of landing or permanent resident card, or work permit or valid Canadian passport - **Required**
- Name change: if the name on any of your documents is different from your current name, you must provide proof of a name change – **Required if applicable**
- Proof of completion of the CMRITO jurisprudence course (completed Certificate of Completion) - **Required**

You are not required to submit the original documents to the CMRITO. The CMRITO will contact you if original documents are required for validation and authentication.

You must request all out of province regulatory authorities where you are currently registered to send a certificate confirming that you hold an active certificate of registration in a specialty of medical radiation and imaging technology directly to the CMRITO by email at registration@cmrito.org.

Fees

There are two fees for this process – the application fee and the registration fee.

The application fee is a one-time fee of \$113.00 (\$100.00 fee, \$13.00 HST) and is paid at the time you submit your application.

The registration fee is the final step to become registered, if your application meets all the requirements set out in the registration regulation. It is an annual fee of \$531.10 (\$470.00 fee, \$61.10 HST). The annual registration fee is due on a member's birthday each year. Members who are registered in more than one specialty pay only one annual fee.

When you first become registered, the registration fee is prorated from the month you become registered to your birthday. For example, if your birthday is in April and you become registered in November 2020, you would pay \$221.29 (\$195.83 fee, \$25.46 HST) for the six-month period November 2020 – April 2021, and then the annual fee in April 2021, for the period to April 2022. You can use the [fee calculator tool](#) on the website to find your registration fee.

The fees are set by the CMRITO Council in the CMRITO by-laws and are non-refundable.

Member & Applicant Portal (MAP)

To start your online application, you must create an account in the Member and Applicant portal by clicking on the “Start MAP Sign In” button at this [link](#).

It is recommended that you use a computer, with a scanner, to complete your online application rather than a mobile device. It is also recommended that you use Google Chrome as your browser when completing your online application.

You will be prompted to do the following:

- enter your email address and create a password
- review and accept the Terms and Conditions of use of the site
- set up your online profile
 - enter your legal name and date of birth
 - enter your address and phone number

When you have created your profile, you will be able to return to it, and your application, using the “Sign In” button.

Once you have created your profile, you will be prompted to do the following:

- select the “Apply for Registration” option
- from the four options on the screen, select the one for an applicant **“who is currently working as a medical radiation and imaging technologist in a regulated province in Canada other than Ontario”**
- select your province and confirm your specialty is listed as one of the specialties that are regulated to be directed to the correct online application – Canadian Application - Labour Mobility
- select your specialty (radiography, nuclear medicine, radiation therapy, magnetic resonance or diagnostic medical sonography)
- click the “Apply for Registration” button

Navigation through the application

- the steps are listed and visible in the navigation menu on the left-hand side of the page
- click on each step and review and complete the appropriate information
- you can move between steps in the process
- clicking the “Next” button on the bottom of each page will save your responses and move you to the next step
- check marks indicate that you have completed a step
- you are able to edit the information on the pages until you submit your application
- you may start the process, leave and return at a later time(s) to complete the application
- when you return to update further information you will access your application form by signing into the online service and accessing the **“Applications”** tab

- you must complete all the steps and submit the application before paying your application fee
- you must complete the entire application and pay the application fee before CMRITO is able to review your application to determine if you are eligible for registration

About Me

The “About Me” page will be populated with the information that you entered when you created your online profile.

You must use your legal name for your application and registration with the CMRITO.

Using a name, other than the name as set out in the register of the CMRITO while providing or offering to provide services within the scope of practice of the profession, is an act of professional misconduct under the CMRITO professional misconduct regulation. If you use a variation of your name or wish to use a different given name in practice, you must request a change to your name in the next section.

Review the information to verify its accuracy, make any necessary changes and click the “Next” button to save the information and move to the next step.

Proof of name, date of birth and citizenship

The CMRITO registration regulation requires that an applicant be a Canadian citizen, OR a permanent resident, OR authorized under the *Immigration and Refugee Protection Act* (Canada), to engage in the practice of the profession.

You must scan and upload a copy of your birth certificate if you were born in Canada, or proof of your Canadian citizenship, or valid Canadian passport photo page, or certificate of landing or permanent resident card, or work permit in the space provided on the page. The CMRITO will also use this documentation as evidence of your legal name and date of birth.

If any of the documents you have provided in the other sections are in a different name, you must complete, scan and upload your [proof of a name change](#).

If you wish to use a variation of your name, or a different given name, in practice, you must complete, scan and upload your [request to add a given name used in practice to the Register](#).

Click the “Next” button to save the information and move to the next step.

Language fluency

The CMRITO registration regulation requires that applicants be able to speak and write English or French with reasonable fluency.

You will be required to answer the questions below:

1. Are you able to speak and write reasonably fluently in English so that you can offer professional services to patients in that language?
2. Are you able to speak and write reasonably fluently in French so that you can offer professional services to patients in that language?
3. Would you prefer to receive documentation and services from the College in English or French?

Click the “Next” button to save the information and move to the next step.

Registrations in other jurisdictions

In good standing certificate from out of province authority

You are required to provide information if you are currently registered with a regulatory body (not an association or certification body) to practise as a medical radiation and imaging technologist and/or another health profession in another province in Canada, USA state or another country.

You are required to provide a certificate from the out-of-province regulatory authority of every jurisdiction where you currently hold an out-of-province certificate of registration. This certificate must establish, to the satisfaction of the CMRITO, that you are in good standing in that jurisdiction.

You must contact the out-of-province regulatory authority of each jurisdiction in which you currently hold an out-of-province certificate of registration to request that an out-of-province certificate, be sent directly to the College of Medical Radiation and Imaging Technologists of Ontario at registration@cmrito.org.

You must provide a copy of each out-of-province certificate and information for each such out-of-province certificate by clicking “Add Registration” to provide details of your current registration(s).

Click the “Next” button to save the information and move to the next step.

Currency of Practice

You must provide evidence that, within the last five years, you have engaged in the practice of your specialty to the extent that would be permitted by the certificate of registration issued by the CMRITO for which you are applying.

You are required to provide your work history as a medical radiation and imaging technologist in your specialty for the past five years by entering the information in the space provided.

If it has been more than five years since you completed your program or were last employed as a medical radiation and imaging technologist in your specialty, contact registration@cmrito.org for further information.

Click the “Next” button to save the information and move to the next step.

Jurisprudence course

You are required to successfully complete a course in jurisprudence set or approved by the CMRITO. For this purpose, you must complete the CMRITO Legislation Learning Package and review the appropriate statutes, regulations, policies and guidelines which relate to the practice of the profession generally and to the specialty for which you are applying.

As the system needs 24 hours to register you for the course, access to the course will only be available 24 hours after you start your application. When you sign back into your portal, you will see a tab on the left side of your profile "Jurisprudence Quiz". This tab will take you to the jurisprudence course and quiz. Once you have completed the Jurisprudence Course, save a copy of the Certificate of Completion for your records and upload a copy to your online application in the appropriate step. Click the “Next” button to save the information and move to the next step.

Declaration of conduct

The CMRITO registration regulation has a number of requirements regarding the past and present conduct of the applicant. Your past and present conduct must afford reasonable grounds for the belief that you:

1. will practise the profession with decency, honesty and integrity, and in accordance with the law,
2. do not have any physical or mental condition or disorder that could affect your ability to practise the profession in a safe manner, and
3. will display an appropriate professional attitude.

You will be required to answer the questions in this section by indicating the true answer. Knowingly giving a false answer to any question is grounds for refusal of the application by the Registration Committee and is an offence under s. 92 of the Health Professions Procedural Code (Schedule 2 of the *Regulated Health Professions Act, 1991*). Any false or misleading statement, representation or declaration in or in connection with your application, by commission or omission, is cause for revocation of any certificate of registration that may be issued to you by the CMRITO.

If you answer “Yes” to any of the questions, you must provide a detailed explanation in the space provided in the online page and upload all relevant documents in your possession. If you do not have these documents at the time you submit your application online, you will need to email them to registration@cmrito.org. If you answer “No” to any of the questions at the time of

application, but the circumstances change before you are issued a certificate of registration, you must immediately inform the CMRITO of the change of circumstances.

The questions you are required to answer are as follows:

1. Have you been found guilty of a criminal offence or of any offence related to the regulation of the practice of the profession?

An offence is a breach of law that is prosecuted in a court. This includes all findings or admissions of guilt, including but not limited to offences under the Criminal Code, the *Health Insurance Act* and other federal and provincial laws. You are required to report all findings or admissions of guilt, including those made in other jurisdictions and those for which you may have received a pardon.

2. Are you the subject of a current investigation involving an allegation of professional misconduct, incompetency or incapacity in Ontario in relation to another health profession, or in another jurisdiction in relation to the profession or another health profession?
3. Have you been the subject of a finding of professional misconduct, incompetency or incapacity in relation to the profession or another health profession, either in Ontario or in another jurisdiction?
4. Are you currently the subject of a proceeding involving an allegation of professional misconduct, incompetency or incapacity in relation to the profession or another health profession, either in Ontario or in another jurisdiction?
5. Has a finding of professional negligence or malpractice been made against you?
6. Do you have any physical or mental condition or disorder that could affect your ability to practise the profession in a safe manner?

Note: If you answer “Yes” to question 6, you must provide a detailed explanation and arrange for your treating physician(s) and/or other health professional(s) to send directly to the CMRITO at registration@cmrito.org a report on your condition or disorder setting out your diagnosis, course of treatment, current health and prognosis. Where appropriate, this report should indicate any accommodation(s) that your physician and/or health professional believes is necessary in order for you to practise in a safe manner.

7. Is there any event, circumstance, condition or matter not disclosed in your answers to the preceding questions in respect of your character, conduct, competence or capacity that is relevant to the requirement set out above regarding your past and present conduct (refer to paragraphs 1, 2, and 3 above)?

Click the “Next” button to move to the next step.

Review application summary

The next step in the online application process is to review all the information you have provided in your application to check that the information is accurate and that your application is complete. If you need to make any corrections to the information you have provided, or upload any supporting documents at a later time, click on the steps on the left. You may wish to take this opportunity to print this page to have a paper record of the information you have provided.

Once you have submitted and paid the application fee for your application for registration, you cannot change the information you have provided. You can however access your completed application in the “**Applications**” section of your CMRITO profile to view your application. If you have any additional documentation you want to provide at a later time, and you have already paid and submitted your application, you must email registration@cmrito.org to have the information added to your application.

Declarations and signature

You will be required to check all the boxes on the page for the questions below, for the purposes of agreeing to the following declarations. You will also be required to check the box next to your name for the purposes of dating and signing your application for registration.

- I certify that all the information in this application and related documents is true.
- I acknowledge and understand that any false or misleading statement, representation or declaration in or in connection with my application, by commission or omission, is cause for revocation of any certificate of registration that may be issued to me by the College of Medical Radiation and Imaging Technologists of Ontario.
- I also acknowledge and understand that the College of Medical Radiation and Imaging Technologists of Ontario collects, uses and discloses personal information about me for regulatory purposes in accordance with the *Regulated Health Professions Act, 1991* and the *Medical Radiation and Imaging Technology Act, 2017* and for the purposes described in the CMRITO’s Privacy Code, including for the purpose of human resource planning and demographic, research and other studies.
- I authorize the College of Medical Radiation and Imaging Technologists of Ontario to contact any authority, institution, association, body or person in any jurisdiction to verify the statements in my application and related documents and authorize any such authority, institution, association, body or person to release to the CMRITO any information relevant to the information set out in this application and related documents.

When you are sure your application is complete, and the information is accurate, click the “Submit” button to submit your application to the CMRITO and pay your application fee.

Pay application fee

You can pay the application fee online by credit card or Interac (select financial organizations only). The application fee is a one-time fee of \$113.00 (\$100.00 fee, \$13.00 HST) and is non-refundable. Click “Process Payment” to pay your fee.

The receipt for your application fee will be available in the “Receipts” section of your CMRITO Profile page.

Confirmation of receipt of application

You will receive an email confirming receipt of your application, which will contain an application number. You will be able to check on the status of your application in the “**Applications**” section of your CMRITO Profile page.

CMRITO will review your application and determine whether or not you meet all the requirements for registration as set out in the registration regulation. The review process may take between one to seven business days to complete. If more information is required, or if your application is referred to the Registration Committee for review, the CMRITO will notify you by email. That review process may take between one to four months to complete.

Next steps

CMRITO will review your application and the documentation you have provided. If more information is required, the CMRITO will notify you by email.

CMRITO will notify you by email if, and when you can complete the registration process and pay your registration fee. When you log into the MAP to finalize your registration you will see a notification on the Profile page. When you complete the registration process CMRITO will register you and your name and registration status will be updated on the [public register](#) on the CMRITO website. You can then inform your employer that you are legally authorized to practise as a medical radiation and imaging technologist in Ontario and can start using the protected title “medical radiation and imaging technologist” and the abbreviation “MRIT” and the appropriate abbreviations for your specialty “MRT(R),” “MRT(N),” “MRT(T),” “MRT(MR)” or “DMS”.



C M R I T O

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