



**CMRITO**

Regulator of medical radiation and  
imaging technologists in Ontario

# **The College of Medical Radiation and Imaging Technologists of Ontario**

## **By-law No. 60**

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Section Amended	Date Approved by Council
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# By-law No. 60 of the College of Medical Radiation and Imaging Technologists of Ontario

**Approved Date:** September 18, 2018

The by-laws of the College are made in accordance with the *Health Professions Procedural Code*, Schedule 2 of the *Regulated Health Professions Act, 1991*, which authorizes Council to make by-laws relating to the administration and internal affairs of the College.

## 1. Definitions

- 1.1. In the by-laws, unless otherwise defined or required by the context,
- 1.1.1. “Academic Councillor” means a Councillor who is a Faculty Member appointed to Council in accordance with the by-laws;
  - 1.1.2. “Act” means the *Medical Radiation and Imaging Technology Act, 2017*;
  - 1.1.3. “by-laws” means the by-laws of the College;
  - 1.1.4. “Chair” means the President of Council and the Chair of the Executive Committee;
  - 1.1.5. “Code” means the *Health Professions Procedural Code*, Schedule 2 to the *Regulated Health Professions Act, 1991* which forms part of the Act;
  - 1.1.6. “College” means the College of Medical Radiation and Imaging Technologists of Ontario;\*
  - 1.1.7. “committee” means a committee set out in section 10 of the Code or the by-laws or as appointed by Council;
  - 1.1.8. “committee member” means a member of a committee;
  - 1.1.9. “Council” means the Council of the College;
  - 1.1.10. “Councillor” means an Academic Councillor, an Elected Councillor or a Publicly-Appointed Councillor;
  - 1.1.11. “count” includes “tabulate” or “tabulation”, depending on whether the word is used as a verb or as a noun;
  - 1.1.12. “debt obligations” means bonds, debentures, banker’s acceptances, notes or other similar obligations or guarantees of such obligation, whether secured or unsecured;

- 1.1.13. “Elected Councillor” means a member of the Council elected in accordance with this by-law or By-law No.12;
- 1.1.14. “educational institution” means an institution whose training program is approved by the College;
- 1.1.15. “Faculty Member” means a person who is a faculty member of an educational institution in the province of Ontario that grants a diploma or degree in the profession;
- 1.1.16. “fiscal year” means the calendar year;
- 1.1.17. “instruments in writing” includes, but is not limited to, contracts, documents, deeds, mortgages, charges, security interests, conveyances, transfers and assignments of property, agreements, tenders, releases, receipts and discharges for the payment of money or other obligations and all paper writings;
- 1.1.18. “mail” means to send by regular postal mail, courier, facsimile or e-mail;
- 1.1.19. “Non-Council Committee Member” means a registrant who is not a Councillor and who is appointed to serve on a committee in accordance with the by-laws;
- 1.1.20. “profession” means the profession of medical radiation and imaging technology, which includes five specialties: radiography, radiation therapy, nuclear medicine, magnetic resonance and diagnostic medical sonography;
- 1.1.21. “Professional Councillor” means an Elected or Academic Councillor;
- 1.1.22. “Publicly-Appointed Councillor” means a member of Council appointed by the Lieutenant Governor in Council;
- 1.1.23. “recount” includes “retabulate” or “retabulation”, depending on whether the word is used as a verb or as a noun;
- 1.1.24. “Register” means the register required by subsection 23(1) of the Code and as further described in the by-laws;
- 1.1.25. “registrant” means a member of the College;
- 1.1.26. “Registrar & CEO” means the Registrar & CEO of the College as required by the Code and as further described in the by-laws;
- 1.1.27. “Regulations” means the regulations under the RHPA and the Act;



- 1.1.28. “RHPA” means the *Regulated Health Professions Act, 1991*;
- 1.1.29. “RTA” means the *Radiological Technicians Act*;
- 1.1.30. “Specialty” means a specialty of the profession and includes radiography, radiation therapy, nuclear medicine, magnetic resonance and diagnostic medical sonography;
- 1.1.31. “Specialty Electoral District” means electoral districts 1, 2, 3, 4 and 5, which are established for the purpose of electing members to Council;
- 1.1.32. “Vice-Chair” means the Vice-President of Council.

## **2. Head office**

The College address shall be in the City of Toronto, in the Province of Ontario, and at a location determined by Council.

## **3. Seal**

The seal depicted on the right is the corporate seal of the College.



## **4. Council**

- 4.1. The Council, established under the Act, shall manage and administer the affairs of the College in accordance with the RHPA, the Act, the Regulations and the by-laws.
- 4.2. The composition of Council shall be as follows:
- 4.2.1 one (1) Elected Councillor from each of Electoral Districts 1, 2, 3, 4, 5 and 6 elected in accordance with this by-law;
- 4.2.2 one (1) Academic Councillor appointed in accordance with this by-law; and
- 4.2.3 the number of Publicly-Appointed Councillors appointed under the Act.

## **5. Powers of Council**

- 5.1. Council is the board of directors of the College.
- 5.2. Council has full power with respect to the affairs of the College, including the enactment, amendment and revocation of by-laws.
- 5.3. No by-laws or resolutions passed or enacted by Council, or any other actions, require confirmation by registrants of the College to be valid or binding.

- 5.4. In the event of the declaration of a state of emergency by the Government of Canada or the Government of Ontario, Council may approve time-limited emergency policies related to any matter in the by-laws. Any emergency policy shall be communicated to registrants and the Minister of Health.

## **6. Council meetings**

- 6.1. Council meetings may be held at the College's head office or at any other place as determined by Council.
- 6.2. A majority of Councillors, at least three (3) of whom are Professional Councillors and at least one (1) of whom is a Publicly-Appointed Councillor, shall form a quorum for the transaction of business at Council meetings.
- 6.3. Council meetings may be called by the Chair, the Vice-Chair or any two Councillors, or by the Registrar & CEO on the direction of the Chair, the Vice-Chair or any two Councillors.
- 6.4. Notice of the time and place of Council meetings shall be given by the Registrar & CEO not less than five (5) days before the meeting is to take place.
- 6.5. Notice of all Council meetings shall be given to registrants, the Minister of Health and the public in accordance with the Act.
- 6.6. No formal notice shall be necessary if all the Councillors are present, or if those who are absent have signified their consent to the meeting being held in their absence.
- 6.7. Any Councillor may, at any time, waive notice of any such meeting and may ratify and approve any or all proceedings taken or had at such meeting.
- 6.8. No error or omission in giving notice for a meeting of Council shall invalidate such meeting or invalidate or make void any proceedings taken or had at such meeting.

## **7. Meetings held by electronic communication**

Any Council meeting, committee meeting or hearing may be held in any manner that allows all persons participating to communicate with each other simultaneously and instantaneously. Those who participate in a Council meeting or committee meeting by such means are deemed to be present at the meeting.

## **8. Voting**

- 8.1. Questions arising at any Council meeting shall be decided by a majority of votes of Councillors present at the meeting. If there is an equality of votes, the chair of the meeting shall not have a second, or casting vote, and the motion shall be lost.
- 8.2. All votes at any Council meeting shall be taken in the usual way by assent or dissent unless:
  - 8.2.1. a Councillor demands that the vote be taken by ballot, in which case the vote shall be taken by ballot, or
  - 8.2.2. the vote relates to the making, amending or revoking of a regulation, in which case the vote shall be taken by poll, the method of which shall be determined by the chair of the meeting.
- 8.3. A declaration by the chair of the meeting that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact, without proof of the number or proportion of the votes recorded in favour of or against such resolution.

## **9. Remuneration**

All Professional Councillors and Non-Council Committee Members shall receive remuneration in accordance with Council policies.

## **10. Duties of Councillors**

The Councillors shall act in the best interests of the College and of the public and shall not act in any way in the interests of any group or segment of the College or the public if such interests are not in the best interests of the College or the public as a whole. Councillors and members of committees shall at all times adhere to and respect the policies of the College and shall not engage in conduct or actions which are detrimental to the College or contrary to any of its policies.

## **11. Conflict of interest**

- 11.1. A conflict of interest is a situation in which a Councillor or a Non-Council Committee Member has a direct or indirect private or personal interest sufficient, on a reasonable basis, to influence or appear to influence the exercise of their duties.
- 11.2. A conflict of interest includes, but is not limited to, situations involving a direct or indirect financial interest of a Councillor or Non-Council Committee Member,

organizations to which a Councillor or Non-Council Committee Member or a member of their immediate family has a direct or indirect obligation, or a professional or personal relationship.

- 11.3. Actual influence is not required in order for a conflict of interest situation to exist. It is sufficient if there is a reasonable apprehension that there may be such influence.
- 11.4. Councillors and Non-Council Committee members should avoid situations in which they have a conflict of interest. Where it is not possible to avoid a situation in which they have a conflict of interest, they must follow the procedure for handling the conflict of interest situation set out in the College's policy regarding conflict of interest.
- 11.5. All Councillors and Non-Council Committee Members must comply with this section 11 and the College's policy regarding conflict of interest in order to support the integrity of the decision-making processes of Council and its committees.

## **12. Officers of the College**

- 12.1. The officers of the College shall be the Chair, the Vice-Chair and the Registrar & CEO and such other officers as the Council may, from time to time, determine.
- 12.2. The duties of all such other officers of the College shall be such as the terms of their engagement call for or as the Council or the Registrar & CEO shall require of them.
- 12.3. No person may hold more than one office.
- 12.4. The Chair and the Vice-Chair shall be elected annually by Council from among the Councillors at the first regular meeting of Council after each election of the Elected Councillors, provided that, in default of an election, the incumbents, being Councillors, shall hold office until their successors are elected.
- 12.5. All nominations for Chair and Vice-Chair must be received by the Nominating Committee on or before the date and time set by the Nominating Committee. No other nominations will be accepted after that date and time.
- 12.6. A Councillor may not be the Registrar & CEO.

### **13. Duties of the Chair and Vice-Chair**

- 13.1. When present, the Chair shall preside at all meetings of the College, Council and the Executive Committee.
- 13.2. Subject to the authority of Council, the Chair shall have the general supervision of the affairs and business of the College.
- 13.3. The Chair shall be, ex officio, a member of all committees. For calculating the quorum required for meetings of a committee (except the Executive Committee and any other committee of which the Chair is a member) the Chair shall not be included in the total membership of the committee. If present at the meeting, the Chair shall be included in determining whether a quorum is present.
- 13.4. The Chair shall perform other duties as determined by Council.
- 13.5. During the absence or inability of the Chair, the Chair's duties and powers may be exercised by either the Vice-Chair or another Councillor appointed by Council for that purpose. If the Vice-Chair or such other Councillor exercises any such duty or power, the absence or inability of the Chair shall be presumed.
- 13.6. The Chair and the Registrar & CEO, or other person appointed by the Council for that purpose, shall sign all by-laws.

### **14. Duties of the Registrar & CEO**

- 14.1. The Registrar & CEO shall be responsible for and direct the administration of the affairs and operations of the College in accordance with the RHPA, the Act, and the by-laws, policies and guidelines of the College.
- 14.2. The Registrar & CEO shall, among other things:
  - 14.2.1. be the clerk of Council;
  - 14.2.2. attend all meetings of Council, and ensure the minutes of meetings of Council, the committees of Council and the decisions of panels of such committees are properly documented;
  - 14.2.3. give all required notices to Councillors and registrants;
  - 14.2.4. act as the custodian of the seal of the College and of all College documents, which shall be delivered up only when required;
  - 14.2.5. keep a full and accurate account of all financial affairs of the College in the proper form;

- 14.2.6. deposit all monies and other valuables in the name and to the credit of the College in the manner directed by Council;
- 14.2.7. disburse the funds of the College under the direction of Council and render to Council, whenever required, an account of all transactions and the financial position of the College;
- 14.2.8. hire, orient, supervise and dismiss staff as appropriate and determine the terms of employment of all other employees of the College;
- 14.2.9. maintain the Register in the form required by the Act and the by-laws;
- 14.2.10. invest the funds as directed by Council; and
- 14.2.11. perform such other duties as directed by Council.

## **15. Execution of documents**

- 15.1. Instruments in writing made on behalf of the College may be signed by any two of the Chair, the Vice-Chair and the Registrar & CEO or by any persons authorized by the Council.
- 15.2. Notwithstanding any provision to the contrary contained in the by-laws of the College, the Council may, at any time, by resolution, direct the manner in which, and the person or persons by whom, any instrument in writing or class of instruments in writing made on behalf of the College may or shall be executed.
- 15.3. A person who may sign a document may impress the seal of the College upon the document if the seal is required and if the document has been signed as required by the by-laws.

## **16. Books, records and reports**

The Council shall ensure that all necessary books, records and reports of the College required by the by-laws or by any applicable statute or law are regularly and properly kept.

## **17. Fiscal year**

The fiscal year of the College shall be the calendar year.

## **18. Auditors**

- 18.1. Council shall annually, within six (6) months after the end of the fiscal year, appoint one or more auditors to hold office until their successors are appointed.

- 18.2. Council may remove the auditor before the expiration of their term of office by resolution passed by at least two-thirds of the votes cast at a meeting of Council called for that purpose. Council shall appoint successor auditors for the remainder of the term by a majority of the votes cast at that meeting.
- 18.3. The auditors shall examine the books and records of the College to enable them to present to Council a financial statement of the College, together with a report, which states that, in the auditor's opinion, the financial statement fairly presents the financial position of the College and the results of its operations for the period under review. The financial statement and report shall be prepared in accordance with generally accepted accounting principles, applied on a basis consistent with the preceding period.
- 18.4. The auditors have the right of access to all records, documents, books, accounts and vouchers of the College at all times and are entitled to require from Councillors and officers of the College such information and explanation as in their opinion are necessary to enable them to report as required under this section.
- 18.5. No one shall be appointed as an auditor who is a Councillor or a member.

## **19. Borrowing**

- 19.1. By resolution, Council may, without authorization, confirmation or ratification by members:
- 19.1.1. borrow money on the credit of the College;
  - 19.1.2. limit or increase the amount or amounts to be borrowed;
  - 19.1.3. issue, reissue, sell or pledge debt obligations of the College; and
  - 19.1.4. mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the College owned or subsequently acquired, to secure any obligation of the College.
- 19.2. Council may authorize any Councillor or Councillors, officer or officers or agent of the College to make and modify arrangements made with reference to the monies, loans and securities in subsection 19.1 above.
- 19.3. Without limiting the generality of subsection 30.2.5, the Executive Committee is authorized to exercise all powers of Council under section 19.

## **20. Cheques**

All cheques, bills of exchange or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the College shall be signed by the officer or officers, agent or agents of the College and in such a manner as shall be determined by Council.

## **21. Deposits**

The monies and securities of the College shall be deposited for safekeeping with one or more banks, trust companies or other financial institutions selected by the Council.

## **22. Notice**

Unless otherwise provided, when notice is required under the by-laws, notice may be given either personally, by mail or email to the address or addresses provided in accordance with the by-laws. Any such notice is deemed to have been sent when it is personally served or sent by mail.

## **23. Indemnification**

23.1. Subject to subsection 23.2, all Councillors, officers, committee members and College staff, and their heirs, executors, administrators and estates and effects, shall at all times be indemnified and saved harmless out of the funds of the College from and against:

23.1.1. all costs, charges and expenses whatsoever that such person sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against such person for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by such person in or about the execution of the duties of the office held by such person, the performance of committee duties by such person, or the execution of duties carried out by such person as College staff; and

23.1.2. all other costs, charges and expenses that such person sustains or incurs in or about or in relation to the affairs of the College.

23.2. In order for a Councillor, officer, committee member or College staff (or their heirs, executors, administrators or estates and effects) to be indemnified under subsection 23.1, such costs, charges, or expenses must be occasioned or incurred as a result of an act done in good faith in the performance or intended performance of a duty or in the exercise or the intended exercise of a power under the RHPA, the Act or a regulation or the by-laws made under those Acts, or as a result of any neglect or default in the performance or exercise in good faith of the duty or power.



## **24. Procedure**

The rules of procedure in Bourinot's Rules of Order shall be followed for meetings of Council.

## **25. Enacting, amending and repealing by-laws**

Council may enact, amend or repeal any of the by-laws and any such action by Council shall be effective immediately without any confirmation by registrants or otherwise.

## **26. Fees**

- 26.1. A person who submits an application for a certificate of registration for consideration by the Registrar & CEO shall pay an application fee of \$100.00.
  - 26.1.1. Emergency class registrants applying for a specialty certificate of registration are exempt from paying the application fee if they meet the requirements set out in the Regulations for the exemption.
- 26.2. Where consideration of an application for registration involves an evaluation by the Registration Committee of an applicant's educational program, the applicant shall pay an evaluation fee of \$250.00, in addition to the application fee.
  - 26.2.1. Emergency class registrants applying for a specialty certificate of registration are exempt from paying the evaluation fee if they meet the requirements set out in the Regulations for the exemption.
- 26.3. A person who applies for a certificate of registration in more than one specialty shall pay, for each specialty, the application fee and, where applicable, the evaluation fee.
- 26.4. A person shall pay, for registration as a registrant, the annual fee of \$470.00. The annual fee shall be prorated by the percentage of the year remaining until the birthday of the person.
- 26.5. Subject to subsection 26.8, every registrant shall pay an annual fee of \$470.00 on or before the registrant's birthday in the year.
- 26.6. No later than thirty (30) days before the annual fee referred to in subsection 26.5 is due, the Registrar & CEO shall notify the registrant of the amount of the fee and the date on which the fee is due.
- 26.7. The obligation to pay the annual fee continues even if the Registrar & CEO fails to provide notice or if the registrant fails to receive such notice.
- 26.8. If a registrant resigns before the date on which their annual fee is due, the registrant will receive a fee credit of a percentage of the annual fee, pro-rated

from the date on which the registrant resigned to their renewal date. The fee credit will be applied automatically to the registrant's annual fee if and when they are reinstated, provided that they are reinstated within five (5) years from the date of their resignation.

- 26.9. If a registrant fails to pay the annual fee within fourteen (14) days after the due date but does pay the fee within three (3) months after the due date, the registrant shall pay a penalty equal to twenty-five (25) percent of the annual fee in addition to the annual fee.
- 26.10. If a registrant fails to pay the annual fee and penalty within three (3) months after the due date, the Registrar & CEO shall suspend the registrant's certificate of registration and notify the person by mail that the certificate of registration has been suspended.
- 26.11. Subject to subsection 26.13, the Registrar & CEO may lift a suspension under subsection 26.10 if the former registrant:
- 26.11.1. meets the registration requirements outlined in Ontario Regulation 866/93; and
  - 26.11.2. pays a re-registration fee equal to the annual fee prorated by the percentage of the year remaining until the person's birthday but in any event no less than 50 percent of the annual fee, together with a penalty of 100 percent of the annual fee.
- 26.12. Subject to subsection 26.13, the Registrar & CEO may re-register a person who has submitted a written resignation during the registration year in which the person ceased to practise the profession if the former registrant:
- 26.12.1. meets the registration requirements outlined in Ontario Regulation 866/93; and
  - 26.12.2. subject to subsection 26.8, pays a registration fee equal to the annual fee prorated by the percentage of the year remaining until the person's birthday.
- 26.13. If the former registrant referred to in subsection 26.11 or 26.12 has not engaged in competent practice for a period of five (5) consecutive years, the person shall pay, in addition to the fee and penalty, if any, payable under subsection 26.11 or 26.12, an application fee for reinstatement of \$100.00 and, where the person is required to successfully complete an examination for the purpose of reinstatement, an examination fee of \$450.00.

- 26.14. A former registrant whose certificate of registration is suspended or revoked as a result of disciplinary or incapacity proceedings and who applies to have a new certificate issued or the suspension removed shall pay an application fee for reinstatement of \$100.00.
- 26.15. If an order is made under subsection 73(5) or subsection 74(1) of the Code, the former registrant shall pay a registration fee equal to the annual fee prorated by the percentage of the year remaining until the person's birthday and, where the person is required to successfully complete an examination for the purpose of reinstatement, an examination fee of \$450.00.
- 26.16. A former registrant who applies for reinstatement in more than one specialty and who is required to successfully complete an examination for the purposes of reinstatement in each specialty shall pay the examination fee of \$450.00 for each specialty.
- 26.17. The fee for an application for a certificate of authorization for a health profession corporation is \$500.00.
- 26.18. The fee for the annual renewal of a certificate of authorization for a health profession corporation is \$425.00.
- 26.19. The fee for an application to reinstate a certificate of authorization for a health profession corporation is \$500.00.
- 26.20. The fee for issuing a revised certificate of authorization for a health profession corporation is \$50.00.
- 26.21. The fee for the issuing of a document or certificate respecting a health profession corporation, other than for a document referred to in subsections 26.17, 26.18, 26.19 or 26.20, is \$50.00.
- 26.22. The Registrar & CEO may charge a fee for anything they are required or authorized to do, and except where fees for those things are prescribed, the fees charged shall be set by the Registrar & CEO.
- 26.23. Wherever in the by-laws there is reference to a fee or penalty, the person or registrant shall pay, in addition to the fee or penalty, as the case may be, the amount of any applicable taxes.
- 26.24. No fee or penalty referred to in the by-laws is refundable.

## **27. Professional liability insurance**

- 27.1. A registrant who engages in the practice of the profession must hold, or otherwise be covered by, professional liability insurance that provides the registrant with coverage for the practice of the profession in each place in which the registrant practises.
- 27.2. The professional liability insurance referred to in subsection 27.1 must meet the following requirements:
  - 27.2.1. for each insured individual, a minimum amount of \$1,000,000.00 per occurrence;
  - 27.2.2. must not be subject to a deductible which is greater than \$1,000.00; and
  - 27.2.3. must be provided by an insurer that is licensed under the Financial Services Commission of Ontario.
- 27.3. Within thirty (30) days of any request by the Registrar & CEO, and at the time or times determined by the Registrar & CEO, a registrant shall provide confirmation of insurance coverage, acceptable to the Registrar & CEO.

## **28. Election of Councillors**

### **28.1. Electoral districts**

The following electoral districts are established for electing members to Council:

- 28.1.1. Electoral district 1, which includes the whole province, is established for electing a registrant to Council registered in the Specialty of radiography.
- 28.1.2. Electoral district 2, which includes the whole province, is established for electing a registrant to Council registered in the Specialty of radiation therapy.
- 28.1.3. Electoral district 3, which includes the whole province, is established for electing a registrant to Council registered in the Specialty of nuclear medicine.
- 28.1.4. Electoral district 4, which includes the whole province, is established for electing a registrant to Council registered in the Specialty of magnetic resonance.

28.1.5. Electoral district 5, which includes the whole province, is established for electing a registrant to Council registered in the Specialty of diagnostic medical sonography.

28.1.6. Electoral district 6, which includes the whole province, is established for electing a registrant-at-large.

## **28.2. Numbers of registrants elected**

One registrant shall be elected from each electoral district.

## **28.3. Term of office**

28.3.1. The term of office for a registrant elected to Council is three (3) years, commencing at the first regular meeting of Council following the election.

28.3.2. Subject to subsection 28.4.3, an Elected Councillor shall continue to serve until a successor takes office or the Elected Councillor is disqualified in accordance with the by-laws.

28.3.3. Subject to the terms of the by-laws, an Elected Councillor is eligible for re-election.

28.3.4. No Elected Councillor shall serve on the Council for more than nine (9) consecutive years.

28.3.5. The balance of an unexpired term served by a person who becomes a member of Council by filling a vacancy in accordance with this by-law shall not be included in calculating the number of years served for the purposes of this by-law.

## **28.4. Election date**

28.4.1. Elections shall be held as follows:

28.4.1.1. An election of registrants to Council to be elected from electoral districts 4, 5 and 6 shall be held in the month of April 2019 and in April in every third year after that.

28.4.1.2. An election of a registrant to Council to be elected from electoral district 3 shall be held in the month of April 2020 and in April in every third year after that.

- 28.4.1.3. An election of registrants to Council to be elected from electoral districts 1 and 2 shall be held in the month of April 2021 and in April in every third year after that.
- 28.4.2. Council shall set the date for the election of registrants to Council.

**28.5. Eligibility for election**

- 28.5.1. A registrant is eligible for election to Council for an electoral district if, on the date of nomination:
- 28.5.1.1. for the purpose of the Specialty Electoral Districts, the registrant is registered in the Specialty of the electoral district in which they are nominated;
  - 28.5.1.2. for the purpose of electoral district 6, the registrant is registered with the College in any of the Specialties;
  - 28.5.1.3. the registrant resides in or practises the profession in Ontario;
  - 28.5.1.4. the registrant is not in default of any payment of any fees required by the by-laws or any fine imposed under the Act or the RHPA;
  - 28.5.1.5. the registrant is not the subject of proceedings for professional misconduct, incompetence or incapacity;
  - 28.5.1.6. there has not been a finding of professional misconduct, incompetence or incapacity with respect to the registrant in the three (3) years before the date of the election;
  - 28.5.1.7. the registrant's certificate of registration has not been revoked or suspended in the six (6) years before the date of the election;
  - 28.5.1.8. the registrant holds a specialty certificate of registration in one or more Specialties and the registrant's certificate of registration is not subject to a term, condition or limitation other than one prescribed by regulation; and
  - 28.5.1.9. the registrant is not currently and has not in the previous 12 months been:
    - 28.5.1.9.1. an officer, director or a person employed by a professional association representing the profession or any of the Specialties or both,

- 28.5.1.9.2. an executive officer of a bargaining unit of a union representing members of the profession or any of the Specialties or both, or
- 28.5.1.9.3. an executive officer of an association of managers of members of the profession or any of the Specialties or both.
- 28.5.2. Even though a registrant is registered in more than one Specialty, no registrant is eligible for election to Council in more than one electoral district.
- 28.5.3. No registrant is eligible for election to Council in more than one electoral district in the same election year.

**28.6. Registrar & CEO to supervise nominations**

- 28.6.1. The Registrar & CEO shall supervise and administer the nomination of candidates and, for the purpose of carrying out that duty, the Registrar & CEO may establish the nomination procedures, including, without limiting the generality of the foregoing,
  - 28.6.1.1. the information to be provided to registrants eligible to vote to facilitate the nomination procedure;
  - 28.6.1.2. the procedure, using electronic means, for a registrant to nominate a candidate and for a candidate to confirm their nomination; and
  - 28.6.1.3. the orientation to the role and responsibilities of Council that candidates must complete in order to confirm their nomination.
- 28.6.2. The Registrar & CEO may enter into an agreement or agreements with a third party for the purpose of the election, including, without limiting the generality of the foregoing, for the purpose of using electronic means for the nomination of candidates, for voting and for counting and recounting of votes.

**28.7. Nomination and election procedure**

- 28.7.1. Each registrant who is eligible to vote shall be notified of the date and time of the election, the nomination procedure and the deadline for receipt of nominations.

- 28.7.2. The notice referred to in subsection 28.7.1 shall be sent to registrants no later than ninety (90) days before the date of the election.
- 28.7.3. The nomination of a candidate for election as a member of Council shall be submitted in the form and manner required by the Registrar & CEO at least sixty (60) days before the date of the election.
- 28.7.4. The nomination shall be confirmed by the candidate and made by at least two (2) registrants who support the nomination and who are eligible to vote in the electoral district in which the election will be held.
- 28.7.5. On receipt of a valid nomination, the Registrar & CEO shall send notice to each candidate regarding how the candidate may obtain access, by electronic means, to a biographical summary form and a candidate's statement form.
- 28.7.6. A candidate shall submit a completed biographical summary form and, if the candidate chooses, a candidate's statement, in the form and manner required by the Registrar & CEO, so that they are received no later than the deadline set by the Registrar & CEO.
- 28.7.7. A registrant may request a list of names of registrants eligible to vote in the electoral district in which the election is to be held, for purposes of nomination and election.
- 28.7.8. Ballots may be cast using any system approved by Council, provided that the system allows for the recount and destruction of ballots.
- 28.7.9. Where no nomination is received for an electoral district, Council shall appoint a registrant who is eligible for election to the Council in the electoral district to fill the position. The term of a registrant appointed under this subsection shall commence at the later to occur of the first regular Council meeting after the appointment and the first regular Council meeting after the date of the election had an election taken place. The term of a registrant appointed under this subsection shall continue until the time the Council member's term would have expired had they been elected.
- 28.7.10. If only one candidate is nominated for an electoral district, the Registrar & CEO shall declare the candidate to be elected by acclamation.
- 28.7.11. If there is an interruption of electronic communication during nominations, the Registrar & CEO may extend the date for submitting nominations for a period of time, if any, that the Registrar & CEO in their discretion considers necessary to compensate for the interruption.



## **28.8. Registrar & CEO's electoral duties**

- 28.8.1. The Registrar & CEO shall supervise and administer the election and, for the purpose of carrying out that duty, shall:
- 28.8.1.1. appoint scrutineers and returning officers if necessary;
  - 28.8.1.2. no later than thirty (30) days before the date of an election, send to every registrant eligible to vote in an electoral district in which an election is to take place, notice of how such registrant may obtain access, by electronic means, to a ballot, an explanation of the voting procedures including the deadline for receipt of ballots and the candidates' biographical information and statements submitted to the College;
  - 28.8.1.3. establish a deadline for the receipt of ballots;
  - 28.8.1.4. where there is an interruption of electronic communication during an election, extend the date for holding of the election for a period of time, if any, that the Registrar & CEO in their discretion considers necessary to compensate for the interruption;
  - 28.8.1.5. establish procedures for voting and for counting and recounting of the ballots;
  - 28.8.1.6. provide for the notification of all candidates and registrants of the results of the election; and
  - 28.8.1.7. provide for the destruction of ballots following an election.

## **28.9. Notice**

In addition to any method of giving notice permitted under the Act or the by-laws, a notice or document to be given to a registrant under the by-laws is sufficiently given if it is sent by e-mail to the e-mail address of the registrant last recorded in the records of the College. Any notice or document sent by e-mail shall be deemed to be sent when the same was transmitted electronically.

## **28.10. Eligibility to vote**

- 28.10.1. Every registrant who is registered to practise the profession in Ontario and who is not in default of payment of the annual fee at least forty-five (45) days before the election is entitled to vote in an election.

- 28.10.2. Subject to subsection 28.10.1:
- 28.10.2.1. every registrant who is registered to practise the profession in Ontario at least forty-five (45) days before the election is eligible to vote in electoral district 6;
  - 28.10.2.2. every registrant who is registered to practise the profession in Ontario in a Specialty at least forty-five (45) days before the election is eligible to vote in the electoral district of the Specialty in which they are registered; and
  - 28.10.2.3. a registrant who holds an employment specific certificate – nuclear medicine at least forty-five (45) days before the election is eligible to vote in electoral district 3.
- 28.10.3. Subject to subsection 28.10.2, a registrant who is registered in more than one Specialty is eligible to vote in the electoral district in each of the Specialties in which they are registered.

**28.11. Number of votes to be cast**

- 28.11.1. A registrant may cast as many votes on a ballot in an election of members to Council as there are registrants to be elected to Council from the electoral district(s) in which the registrant is eligible to vote.
- 28.11.2. A registrant shall not cast more than one vote for any one candidate.
- 28.11.3. Voting for candidates for election to Council shall be by ballot cast by electronic means.
- 28.11.4. If a candidate, who was eligible for election on the date of nomination, ceases to be eligible for election on the date of the election, all votes cast for that candidate are void and shall be deemed to be rejected votes.
- 28.11.5. If a candidate dies or withdraws from nomination for election prior to the date of the election, all votes cast for that candidate, if any, are void and shall be deemed to be rejected votes, provided that, if the remaining number of candidates nominated in that candidate's electoral district is equal to the number of registrants to be elected in such electoral district, the Election Committee shall declare that the remaining candidates are elected by acclamation.

- 28.11.6. Unless there is a request for a recount, the Election Committee shall declare the candidate receiving the greatest number of votes in each electoral district to be elected.

**28.12. Tie votes**

Where there is a tie in an election, the Election Committee shall break the tie by lot.

**28.13. Recounts**

- 28.13.1. Within fifteen (15) days from the date of the election, a candidate may request in writing a recount of the ballots in the electoral district in which the member was nominated, along with a fee equal to the annual fee received by the Registrar & CEO.
- 28.13.2. The Registrar & CEO shall hold the recount no more than fifteen (15) days after receiving the written request.
- 28.13.3. The recount shall be conducted, as far as practicable, substantially in the same manner as the original counting of the ballots.
- 28.13.4. The candidate or a representative named by the candidate may be present at the recount.
- 28.13.5. A representative of the College named by the Election Committee may be present at the recount.
- 28.13.6. The fee required by the by-laws shall be returned in full to the candidate who requested a recount if the recount changes the result of the election and the candidate is elected.

**28.14. Disputes**

Disputes as to whether a registrant is eligible to stand for election to the Council or vote in an election will be determined by the Election Committee.

**28.15. Disqualification of Elected Councillors**

- 28.15.1. Council shall disqualify an Elected Councillor from sitting on Council if the Elected Councillor:
  - 28.15.1.1. is found by a panel of the Discipline Committee to have committed an act of professional misconduct or is found to be incompetent;

- 28.15.1.2. is found by a panel of the Fitness to Practise Committee to be an incapacitated member, unless in the opinion of Council the Elected Councillor should continue to sit on Council;
  - 28.15.1.3. fails, without cause, to attend two (2) consecutive meetings of Council;
  - 28.15.1.4. fails, without cause, to attend two (2) consecutive meetings of a committee of which the Elected Councillor is a member;
  - 28.15.1.5. ceases to practise the profession in Ontario and ceases to reside in Ontario;
  - 28.15.1.6. fails, without cause, to attend a hearing or proceeding of a panel for which the Elected Councillor has been selected;
  - 28.15.1.7. becomes the subject of a proceeding with respect to professional misconduct, incompetence or incapacity;
  - 28.15.1.8. ceases to be a registrant; or
  - 28.15.1.9. is in breach of the Council Code of Conduct.
- 28.15.2. Subject to subsection 28.15.1.2, if an Elected Councillor is disqualified from sitting on Council, then the registrant ceases to be a member of Council.
- 28.15.3. No Elected Councillor is eligible to serve on a committee as a Non-Council Committee Member.

**28.16. Filing of vacancies**

- 28.16.1. If the seat of an Elected Councillor elected in accordance with this by-law becomes vacant in an electoral district before the expiry of the Elected Councillor's term of office, Council may:
- 28.16.1.1. leave the seat vacant;
  - 28.16.1.2. appoint as an Elected Councillor the candidate, if any, who was the runner-up in the last election of Council members for the electoral district that is vacant; or
  - 28.16.1.3. direct the Registrar & CEO to hold an election for that electoral district in accordance with the by-laws.

- 28.16.2. The term of a member appointed or elected under subsection 28.16.1.2 or 28.16.1.3 shall continue until the time the former Elected Councillor's term would have expired.

## **29. Appointment of an Academic Councillor**

### **29.1. Number of registrants appointed**

There shall be one (1) registrant appointed as the Academic Councillor, in accordance with this by-law.

### **29.2. Eligibility for appointment**

- 29.2.1. A registrant is eligible for appointment to the Council as the Academic Councillor if, on the date of the appointment:
- 29.2.1.1. the registrant is a Faculty Member;
  - 29.2.1.2. the registrant resides in Ontario or teaches in Ontario;
  - 29.2.1.3. the registrant is not in default of any payment of any fees required by the by-laws or any fine imposed under the Act or the RHPA;
  - 29.2.1.4. the registrant is not the subject of proceedings for professional misconduct, incompetence or incapacity;
  - 29.2.1.5. there has not been a finding of professional misconduct, incompetence or incapacity with respect to the registrant in the three (3) years before the date of the appointment;
  - 29.2.1.6. the registrant's certificate of registration has not been revoked or suspended in the six (6) years before the date of the appointment; and
  - 29.2.1.7. the registrant is not currently and has not in the previous 12 months been:
    - 29.2.1.7.1. an officer, director or a person employed by a professional association representing the profession or any of the Specialties or both;
    - 29.2.1.7.2. an executive officer of a bargaining unit of a union representing members of the profession or any of the Specialties or both; or

29.2.1.7.3. an executive officer of an association of managers of members of the profession or any of the Specialties or both.

29.2.1.8. No person may be appointed as the Academic Councillor if they are a candidate for election or have been elected under section 28.

### **29.3. Term of office**

29.3.1. The term of office of the Academic Councillor is three (3) years, commencing at the first regular meeting of Council following the appointment.

29.3.2. An Academic Councillor shall continue to serve until a successor takes office or the Academic Councillor is disqualified in accordance with this by-law.

29.3.3. No person may serve as the Academic Councillor under section 29 for more than three (3) consecutive terms.

29.3.4. Subject to the terms of the by-laws, an Academic Councillor is eligible for re-appointment.

29.3.5. The balance of an unexpired term served by a person who becomes a member of Council by filling a vacancy in accordance with the by-laws shall not be included in calculating the number of years served for the purposes of the by-law.

### **29.4. Appointment procedure**

29.4.1. A call for registrants interested in being appointed as the Academic Councillor will be sent by the Registrar & CEO to all registrants, no later than ninety (90) days before the date of the appointment.

29.4.2. The Executive Committee shall receive all expressions of interest submitted for the Academic Councillor and make such enquiries as it deems appropriate, before making an appointment.

### **29.5. Appointment date**

The Executive Committee shall appoint an Academic Councillor by resolution prior to the first regular meeting of Council after the election to be held in the month of April 2026 and the election to be held in April every third year after that.

## **29.6. Disqualification of the Academic Councillor**

- 29.6.1. Council shall disqualify an Academic Councillor from sitting on Council if the Academic Councillor:
- 29.6.1.1. is found by a panel of the Discipline Committee to have committed an act of professional misconduct or is found to be incompetent;
  - 29.6.1.2. is found by a panel of the Fitness to Practise Committee to be an incapacitated member, unless in the opinion of Council the Academic Councillor should continue to sit on Council;
  - 29.6.1.3. fails, without cause, to attend two (2) consecutive meetings of Council;
  - 29.6.1.4. fails, without cause, to attend two (2) consecutive meetings of a committee of which the Academic Councillor is a member;
  - 29.6.1.5. ceases to be a Faculty Member and ceases to reside in Ontario;
  - 29.6.1.6. fails, without cause, to attend a hearing or proceeding of a panel for which the Academic Councillor has been selected;
  - 29.6.1.7. becomes the subject of a proceeding with respect to professional misconduct, incompetence or incapacity;
  - 29.6.1.8. ceases to be a registrant; or
  - 29.6.1.9. is in breach of the Council Code of Conduct.
- 29.6.2. Subject to subsection 29.6.1.2, if an Academic Councillor is disqualified from sitting on Council, then the registrant ceases to be a member of Council.
- 29.6.3. The Academic Councillor is not eligible to serve on a committee as a Non-Council Committee Member.

## **29.7. Filling of Vacancies**

- 29.7.1. If the seat of the Academic Councillor becomes vacant, Council may:
- 29.7.1.1. leave the seat vacant; or
  - 29.7.1.2. appoint another registrant who is eligible to be an Academic Councillor.

- 29.7.2. The term of a member appointed under subsection 29.7.1.2 shall continue until the time the former Academic Councillor's term would have expired.

### **30. Composition of statutory committees**

- 30.1. The committees referred to in this section shall carry out their duties as provided in the RHPA, the Act and the Regulations and shall have no powers or obligations in addition to those set out in the RHPA, the Act and the Regulations or by-law. All other committees except for the Executive Committee, the Election Committee and the Privacy Committee, shall only have the power to make recommendations to the Council or the Executive Committee.
- 30.2. The Executive Committee of Council shall be composed of:
- 30.2.1. at least four (4) Professional Councillors; and
  - 30.2.2. at least one (1) Publicly-Appointed Councillor.
  - 30.2.3. The Chair and Vice-Chair shall be among the members of the Executive Committee.
  - 30.2.4. The Chair shall be the chair of the Executive Committee. A majority of the members of the Executive Committee shall constitute a quorum.
  - 30.2.5. The Executive Committee shall have all the powers of Council (except the power to make, amend or revoke Regulations or by-laws), between the meetings of Council.
- 30.3. The Registration Committee shall be composed of:
- 30.3.1. at least one (1) Professional Councillor;
  - 30.3.2. at least one (1) Publicly-Appointed Councillor; and
  - 30.3.3. at least three (3) Non-Council Committee Members.
- 30.4. The Inquiries, Complaints and Reports Committee shall be composed of:
- 30.4.1. at least two (2) Professional Councillors;
  - 30.4.2. at least two (2) Publicly-Appointed Councillors; and
  - 30.4.3. at least four (4) Non-Council Committee Members.



- 30.5. The Discipline Committee shall be composed of:
  - 30.5.1. at least two (2) Professional Councillors;
  - 30.5.2. at least two (2) Publicly-Appointed Councillors; and
  - 30.5.3. at least four (4) Non-Council Committee Members.
- 30.6. The Fitness to Practise Committee shall be composed of:
  - 30.6.1. at least one (1) Professional Councillor;
  - 30.6.2. at least one (1) Publicly-Appointed Councillor; and
  - 30.6.3. at least two (2) Non-Council Committee Members.
- 30.7. The Quality Assurance Committee shall be composed of:
  - 30.7.1. at least one (1) Professional Councillor;
  - 30.7.2. at least one (1) Publicly-Appointed Councillor; and
  - 30.7.3. at least three (3) Non-Council Committee Members.
- 30.8. The Patient Relations Committee shall be composed of the members of the Executive Committee.

### **31. Election, Nominating, Finance and Audit and Privacy Committees**

- 31.1. The Election Committee shall be composed of three (3) Councillors. The Election Committee shall perform such duties as the Council shall determine.
- 31.2. The Nominating Committee shall be composed of four (4) Councillors. The Nominating Committee shall perform such duties as the Council shall determine.
- 31.3. There will be a Finance and Audit Committee composed of at least three (3) Councillors and such other persons as may be appointed by Council. The Finance and Audit Committee shall perform such duties as the Council shall determine.
- 31.4. There will be a Privacy Committee composed of the members of the Executive Committee. The Privacy Committee shall perform such duties as the Council shall determine.

## **32. Additional committees**

Council may appoint additional committees as it considers advisable. The duties of additional committees will be determined by Council.

## **33. Membership of committees**

- 33.1. Annually, Council shall appoint all members of committees except the Chair and Vice-Chair of the Executive Committee, who are elected in accordance with the by-laws.
- 33.2. No employee of the College shall be eligible to be a member of any committee.
- 33.3. Council may disqualify a Councillor from sitting on a committee or take other appropriate action if, in the opinion of the Council, the conduct or actions of the Councillor are detrimental to the College or contrary to any of its policies. The disqualification of a Councillor is to be determined by a majority of votes cast at a meeting of Council. If a Councillor is disqualified in accordance with this subsection, they will cease to be a member of the committee.
- 33.4. Council or the Executive Committee may remove from office any member of any committee and may fill any vacancy, however caused.
- 33.5. Subject to subsection 33.6, the term of office of a member of a committee is one (1) year. A member of a committee is eligible for re-appointment.
- 33.6. The term of office of a member of a committee begins on the date of appointment and they shall continue to serve until a successor is appointed or they are disqualified in accordance with the by-laws.

## **34. Committee chairs**

Council may appoint or remove the Chair of any committee.

## **35. Appointment of Non-Council Committee Members to committees of the College**

### **35.1. Eligibility for appointment**

- 35.1.1. A registrant is eligible for appointment to serve as a Non-Council Committee Member if, on the date of the appointment:
  - 35.1.1.1. the registrant resides in or practises the profession in Ontario;

- 35.1.1.2. the registrant is not in default of any payment of any fees required by the by-laws or any fine imposed under the Act or the RHPA;
- 35.1.1.3. the registrant is not the subject of a proceeding for professional misconduct, incompetence or incapacity;
- 35.1.1.4. there has not been a finding of professional misconduct, incompetence or incapacity with respect to the registrant in the three (3) years before the date of the appointment;
- 35.1.1.5. the registrant's certificate of registration has not been revoked or suspended in the six (6) years before the date of appointment;
- 35.1.1.6. the registrant holds a specialty certificate of registration in one or more Specialties and the registrant's certificate of registration is not subject to a term, condition or limitation other than one prescribed by regulation; and
- 35.1.1.7. the registrant is not currently and has not in the previous 12 months been:
  - 35.1.1.7.1. an officer, director or a person employed by a professional association representing the profession or any of the Specialties or both;
  - 35.1.1.7.2. an executive officer of a bargaining unit of a union representing members of the profession or any of the Specialties or both; or
  - 35.1.1.7.3. an executive officer of an association of managers of members of the profession or any of the Specialties or both.

**35.2. Disqualification of a Non-Council Committee Member**

- 35.2.1. Council shall disqualify a Non-Council Committee Member from sitting on a committee, and the registrant shall cease to be a member of the committee if the Non-Council Committee Member:
  - 35.2.1.1. is found by a panel of the Discipline Committee to have committed an act of professional misconduct or to be incompetent;

- 35.2.1.2. is found by a panel of the Fitness to Practise Committee to be an incapacitated member;
  - 35.2.1.3. fails, without cause, to attend two (2) consecutive meetings of the committee or of a subcommittee of which they are a member;
  - 35.2.1.4. fails, without cause, to attend a hearing or proceeding of a panel for which the member has been selected;
  - 35.2.1.5. ceases to practise the profession in Ontario and ceases to reside in Ontario;
  - 35.2.1.6. becomes the subject of a proceeding for professional misconduct, incompetence or incapacity; or
  - 35.2.1.7. ceases to be a registrant.
- 35.2.2. Council or the Executive Committee may disqualify a Non-Council Committee Member from sitting on a committee or take other appropriate action if, in the opinion of the Council or the Executive Committee the conduct or actions of the Non-Council Committee Member are detrimental to the College or contrary to any of its policies. The disqualification of a Non-Council Committee Member is to be determined by a majority of votes cast at either a meeting of Council or the Executive Committee. If a Non-Council Committee Member is disqualified in accordance with this subsection, they will cease to be a member of the committee.

## **36. The Register**

### **36.1. Maintaining the Register**

- 36.1.1. The Registrar & CEO shall maintain a register in accordance with section 23 of the Code.

### **36.2. Name in the Register**

- 36.2.1. Unless section 36.3 applies, a registrant's name in the Register shall be the full name indicated on the documents used to support the registrant's initial registration with the College.
- 36.2.2. The registrant shall notify the Registrar & CEO in writing of any change of name and provide the Registrar & CEO with proof of the change of name within seven (7) days of the effective date of the change.

### **36.3. Change of name**

- 36.3.1. The Registrar & CEO may enter a name other than the name referred to in subsection 36.2.1 of this by-law in the Register if the Registrar & CEO:
- 36.3.1.1. has received a written request from the registrant;
  - 36.3.1.2. is satisfied that the registrant has legally changed their name; and
  - 36.3.1.3. is satisfied that that change of name is not for an improper purpose.
- 36.3.2. The Registrar & CEO may give a direction under subsection 36.3.1 of this by-law before or after the initial entry of the registrant's name in the Register.

### **36.4. Given name**

- 36.4.1. The Registrar & CEO may direct that a given name, in addition to the name(s) referred to in subsections 36.2 and 36.3 of this by-law be entered in the Register if the Registrar & CEO:
- 36.4.1.1. has received a written request from the registrant; and
  - 36.4.1.2. such given name is used by the registrant in their practice of the profession.
- 36.4.2. The Registrar & CEO may give a direction under subsection 36.4.1 of this by-law before or after the initial entry of the registrant's name in the Register.

### **36.5. Information in the Register**

- 36.5.1. In addition to the information required under subsection 23(2) of the Code and the Regulations made under clause 43(1)(t) of the RHPA, the Register shall contain the following information with respect to each registrant, which is designated as public for the purposes of subsection 23(5) of the Code:
- 36.5.1.1. the registrant's name, including any given name directed to be entered in the Register under subsection 36.4 of this by-law;
  - 36.5.1.2. the registrant's registration number;

- 36.5.1.3. the registrant's registration status;
- 36.5.1.4. the date when the registrant's certificate of registration was first issued or, if the registrant held a certificate under the RTA, the date when the registrant was first issued a certificate by the Board of Radiological Technicians;
- 36.5.1.5. where the person has resigned as a registrant, a notation to this effect and the date upon which the person resigned;
- 36.5.1.6. the date on which each specialty certificate of registration held by the registrant was issued and, if applicable, the date on which the registrant ceased to hold that specialty certificate of registration;
- 36.5.1.7. where a registrant's certificate of registration is reinstated, a notation to that effect and the date of reinstatement;
- 36.5.1.8. where a registrant's specialty certificate of registration is reinstated, a notation to this effect and the date of reinstatement;
- 36.5.1.9. where the registrant's certificate of registration is suspended for non-payment of the annual fee or any fee required by the College, a notation of that fact, the date upon which the suspension took effect and, if applicable, the date upon which the suspension was removed; and
- 36.5.1.10. any information that the College and the registrant have agreed should be included in the Register.

**36.6. Health profession corporations**

- 36.6.1. In addition to the information required under section 23(2) of the Code, the Register shall contain the following information with respect to each health profession corporation to which a certificate of authorization has been issued by the College, which is designated as public for the purposes of subsection 23(5) of the Code:
  - 36.6.1.1. the practice name(s) or business name(s) used by the health profession corporation, if any;
  - 36.6.1.2. a brief description of the professional activities carried on by the health profession corporation; and

- 36.6.1.3. if the certificate of authorization has been revoked a notation of that fact, the date when the revocation occurred and a brief summary of the reasons for revocation.

**36.7. Information to be provided to the College**

- 36.7.1. A registrant shall provide to the College the following information, in the form and at the time(s) determined by the Registrar & CEO:
  - 36.7.1.1. the registrant's home address and home telephone number;
  - 36.7.1.2. the registrant's gender;
  - 36.7.1.3. the registrant's birth date;
  - 36.7.1.4. the registrant's preference to communicate with the College in either English or French;
  - 36.7.1.5. whether or not the registrant is bilingual;
  - 36.7.1.6. the registrant's business address(es) (including the name of the registrant's employer) and business telephone number(s) for:
    - 36.7.1.6.1. the registrant's primary place of practice; and
    - 36.7.1.6.2. all other places of practice;
  - 36.7.1.7. the registrant's e-mail address, which is unique to the registrant and checked regularly by the registrant;
  - 36.7.1.8. the registrant's employment information including employment status, period of employment, practice hours, practice hours related to area(s) of responsibility and historical information, and, for each place of employment, employment category, full time/part-time status, position, type of facility, area(s) of responsibility, area(s) of practice and categories of patients seen;
  - 36.7.1.9. the language(s) in which the registrant provides services;
  - 36.7.1.10. information about the registrant's education related to the practice of the profession including, for each program or course of study, the credential, name of institution at which the registrant completed their education, location of institution, year of graduation or successful completion and specialty(ies) or area(s) of practice;

- 36.7.1.11. information about the registrant's education not related to the practice of the profession including, for each program or course of study, the credential, field of study, location of institution and year of graduation or completion.
  - 36.7.1.12. information about the examination(s) successfully completed by the registrant related to the practice of the profession and other imaging modalities, including for each examination, the designation, year of completion, name of institution and specialty(ies) or area(s) of practice.
  - 36.7.1.13. the date on which the registrant successfully completed the examination set or approved by Council;
  - 36.7.1.14. the address at which the registrant prefers to receive communications from the College;
  - 36.7.1.15. if the registrant is registered in more than one specialty, an indication of their primary specialty;
  - 36.7.1.16. information about any other jurisdiction(s) in which the registrant has practised the profession or any of the Specialties, as a medical radiation and imaging technologist, and the period of practice in any such jurisdiction(s);
  - 36.7.1.17. any information required to be kept in the Register; and
  - 36.7.1.18. any information which the College may be required to collect for the purpose of health human resources planning of the Ministry of Health in accordance with the RHPA.
- 36.7.2. For every health profession corporation of which the registrant is a shareholder, the registrant shall provide the following information to the College in the form and at the time(s) determined by the Registrar & CEO:
- 36.7.2.1. the certificate of authorization number;
  - 36.7.2.2. the business address and business telephone number, facsimile number, mailing address and e-mail address of the health profession corporation;
  - 36.7.2.3. a brief description of the professional activities carried on by the health profession corporation;



- 36.7.2.4. the date upon which the certificate of authorization was first issued;
  - 36.7.2.5. if the certificate of authorization was revised or a new certificate of authorization was issued to the health profession corporation, a notation of that fact and the date when that occurred;
  - 36.7.2.6. the address and telephone number of each location at which the health profession corporation carries on the practice of the profession;
  - 36.7.2.7. the name of the health profession corporation as registered with the Ministry of Government Services;
  - 36.7.2.8. any practice or business name(s) used by the health profession corporation;
  - 36.7.2.9. the name, as set out in the Register, and registration number of each shareholder of the health profession corporation; and
  - 36.7.2.10. the name of each officer and director of the health profession corporation, and the title or office held by each.
- 36.7.3. If there has been any change in the information required to be provided under section 36.7, the registrant shall notify the Registrar & CEO of the change in writing or by a method of electronic communication acceptable to the College within seven (7) days of the effective date of the change.

### **37. Code of ethics**

Council shall establish and prescribe a code of ethics with which all registrants shall comply. The current Code of Ethics is attached as "Schedule A" and forms part of this by-law. It is established and prescribed as the code of ethics for the registrants.

### **38. Coming into force**

- 38.1. Subject to subsection 38.2, this by-law comes into force January 1, 2019.
- 38.2. Section 1. Definitions, including all of its subsections except subsections 1.1.7, 1.1.11, 1.1.15, 1.1.16, 1.1.17, 1.1.20, 1.1.22, 1.1.25, 1.1.27, 1.1.29 and 1.1.32, Section 28. Election of Councillors, including all of its subsections, and Section 29. Appointment of an Academic Councillor, including all of its subsections, come into force on October 1, 2018.

- 38.3. On October 1, 2018, By-law No. 12 is repealed.
- 38.4. On January 1, 2019, the following by-laws are repealed: By-law No. 4, By-law No. 9, By-law No. 11, By-law No. 13, By-law No. 23, By-law No. 28 and By-law No. 43.