

**CMRITO**Regulator of medical radiation and  
imaging technologists in Ontario

## **JOB POSTING: Quality Assurance & Professional Practice Director**

The College of Medical Radiation and Imaging Technologists of Ontario (CMRITO) regulates 11,000+ medical radiation and imaging technologists in five specialties: radiography, nuclear medicine, radiation therapy, magnetic resonance, and diagnostic medical sonography.

The CMRITO acts in accordance with legislation from the *Regulated Health Professions Act, 1991* (RHPA) and the *Medical Radiation and Imaging Technology Act, 2017* (MRIT Act). Our primary responsibility is to serve and protect the public interest by setting entry to practice requirements and establishing standards of practice for the profession, ensure the continued competence of our registrants through our quality assurance program, and address concerns from the public through our complaints and discipline process.

CMRITO is a virtual organization with 30 staff. Please visit our [website](#) to learn more about us.

CMRITO is seeking a Quality Assurance & Professional Practice Director in a key leadership role focused on administering and managing the operations of the Quality Assurance (QA) Program and professional practice advice.

### **About the Position**

Reporting to the Registrar & CEO, the Quality Assurance & Professional Practice Director leads the CMRITO's QA Program and its support of the Quality Assurance Committee. This position also oversees the professional practice activities of the College which provides resources and practice guidance to registrants, members of the public, employers, students, and applicants.

### **Key Responsibilities**

The Quality Assurance & Professional Practice Director holds the following key responsibilities in the context of regulatory requirements, CMRITO policies and procedures:

- Administer the QA Program and manage all related processes
- Support the QA Committee in the execution and development of QA Program policies and procedures. Oversee the preparation and scheduling of the QA Committee meetings
- Continually evaluate work processes and program deliverables and explore opportunities for improving efficiencies through technology, elimination or altering of work processes and make recommendations to the Registrar and QA Committee
- Use the principles of right-touch regulation, through coaching and mentorship, to support registrants in understanding their professional responsibilities under the QA Program to practice safely, ethically, and competently

- Ensure CMRITO customer service standards and processes are met
- Ensure external technical support services are utilized effectively, and collaborative working relationships are established with third-party service providers
- Oversee the application and maintenance of the Jurisprudence Legislation Learning package and quiz
- Initiate and develop educational and communication tools in collaboration with the Communications team
- Ensure a thorough knowledge of current issues in professional practice be maintained
- Ensure the Practice Advice library and website are kept up to date and all practice advisors are kept current with process and practice changes through regular meetings
- Ensure all QA Program team members have a solid practical understanding of the QA program and are able to effectively use key CMRITO technologies as well as third party systems to effectively support the program
- Ensure members of the QA team understand their roles and receive regular feedback and coaching on their performance consistent with CMRITO human resource policies
- Represent CMRITO on external working groups, attend conferences and give presentations as required
- Monitor the practice and regulatory environments. Collaborate with the CMRITO team to initiate and manage policy analysis and system changes in response to these environments
- Enable and support the CMRITO in fulfilling its legislated mandate and role in the health care system

#### **Qualifications and Competencies:**

- Active certificate of registration with CMRITO in one or more of the specialties, or practicing the profession in Canada and be eligible for registration with CMRITO
- Additional degree or post graduate education in a relevant field such as public administration, public policy, public health or research is an asset
- 7+ years in progressive leadership/senior management role is required
- Proven ability to contribute to the strategic direction and deliverables at a program level

- Diverse and thorough knowledge of current and emerging issues in professional practice in relation to policy framework and Standards of Practice
- Good presentation skills required for education and training delivery
- Excellent relationship management and interpersonal skills with a demonstrated ability to manage third-party vendors
- Ability to motivate and develop staff and promote high levels of performance
- Ability to work under pressure, make decisions and to solve problems
- Self-motivation and solid organizational skills to efficiently and effectively manage workload and meet deadlines
- Bilingualism (English and French) is considered an asset
- Some travel required with occasional overnight trips

Click [here](#) to view the detailed Position Description.

This role is a permanent full-time position. Candidates must be currently authorized to work in Canada and must reside in the province of Ontario.

#### **The Position Package Includes:**

- Salary range: \$129,264 - \$158,897 depending on experience
- Competitive compensation and benefits plan that includes a defined benefit pension plan with HOOPP, extended health, dental, life and disability insurance, access to an employee assistance program
- 4-5 weeks of vacation, personal, sick, and professional development days

#### **How to Apply:**

Please submit your cover letter and resume on a confidential basis to: Nerissa de Vera, Finance & HR Director at [hr@cmrito.org](mailto:hr@cmrito.org) as soon as possible by 4 p.m. April 12, 2024.

Please use the subject line: "Application for QA & Professional Practice Director"

We thank all applicants for their interest, however, only those candidates who most closely match our requirements will be contacted.

*CMRITO is an equal opportunity employer and encourages all interested and qualified candidates to apply. We are committed to reviewing our programs and practices to ensure that they support equity, diversity, and inclusion. To support this work, we are an Employer Partner with the Canadian Centre for Diversity and Inclusion (CCDI), [www.ccdi.ca](http://www.ccdi.ca). CMRITO recognizes*

*the importance of diversity, equity and inclusion and welcomes applicants from visible minorities, indigenous people, persons of any sexual orientation, gender or identity and persons with disabilities. Should you require any type of accommodation during the selection process, please advise us. Information received relating to accommodations will be addressed confidentially.*