



# Terms of Reference for the Patient Relations Committee

## Policy 2.5

<b>Section:</b>	Governance		
<b>Approved By:</b>	Council	<b>Public</b>	Yes
<b>Approved Date:</b>	March 29, 2014	<b>Review Schedule:</b>	Every 3 years
<b>Effective Date:</b>	June 19, 2014	<b>Last Reviewed:</b>	September 2023
<b>Amended Date(s):</b>	December 7, 2018 September 17, 2020 September 15, 2023	<b>Next Review Date:</b>	September 2026

### Policy: Terms of Reference for the Patient Relations Committee

#### Purpose

The Patient Relations Committee of the College advises Council on the patient relations program<sup>1</sup>, and other matters related to enhancing the relationship between the public and registrants. The Committee also administers the College's program for funding therapy and counseling for eligible persons in accordance with legislation.<sup>2</sup>

The Committee reports directly to Council and prepares formal reports to Council on its activities.

#### Responsibilities

1. Develops policies and guidelines related to administering funding for therapy and counseling for eligible persons

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<sup>1</sup> The Health Professions Procedural Code, being Schedule 2 of the *Regulated Health Professions Act, 1991* (the Code) requires the patient relations program to include measures for preventing and dealing with sexual abuse of patients. Section 84(3) provides that the measures must include "...educational requirements for members; guidelines for the conduct of members with their patients; training for the College's staff; and the provision of information to the public."

<sup>2</sup> The eligibility requirements for funding for therapy and counselling in connection with allegations of sexual abuse by registrants are set out in the Code.

2. Reviews and considers applications for funding for therapy and counselling
3. Evaluates and measures performance against any College plan or policy
4. Makes recommendations and provides advice on any discrepancies or areas that need improvement
5. Brings forward to the Council any matter that the Committee deems relevant within its mandate

### **Composition**

The Patient Relations Committee shall be composed of the members of the Executive Committee.

The Chair shall be appointed by the Council. A majority of the members of the Committee shall constitute a quorum.

The Committee is supported by the Registrar & CEO.