



Roles and Responsibilities of the Council

Policy 2.11

Section:	Governance		
Approved By:	Council	Public:	Yes
Approved Date:	March 28, 2014	Review Schedule:	Every 3 Years
Effective Date:	June 19, 2014	Last Reviewed:	September 2023
Amended Date(s):	December 7, 2018 March 31, 2022	Next Review Date:	September 2026

Policy

The Council of the College acts as the board of directors of the College and is responsible for managing and administering its affairs.¹ The Council is responsible for regulating the profession in the public interest. It achieves this through policymaking, goal and priority setting, planning, decision-making and oversight.

In carrying out its role, the Council shall:

1. Fulfill the legislated responsibilities set out in the *Regulated Health Professions Act, 1991*, including the Health Professions Procedural Code, the *Medical Radiation and Imaging Technology Act, 2017* (the MRIT Act) and the regulations made under those Acts, to ensure that all the statutory responsibilities of the College, its statutory committees and its employees are met²
2. Establish and review the College's regulations and by-laws
3. Establish and review policies, position statements, and guidelines in accordance with relevant legislation

¹ Section 4 of the Health Professions Procedural Code, being Schedule 2 to the *Regulated Health Professions Act, 1991*.

² The statutory duties and objects of the College set out in legislation are attached to this policy as Appendix 1.

4. Provide oversight and accountability for the responsible management of all funds received and disbursed
5. Consider and recommend any changes to legislation necessary for the College to meet its mandate
6. Establish and review the standards of practice for the profession and other policies relevant to protecting the public interest
7. Establish and promote the College's mission, vision and values
8. Develop, approve and regularly revise the strategic plan of the College consistent with its statutory obligations and the mission, vision and values
9. Oversee the evaluation of the College's activities and assess the College's achievement of its strategic plan
10. Allocate resources by setting broad budget priorities based on the strategic plan, approve budgets based on these priorities, and monitor financial performance
11. Monitor and evaluate the governance framework of the College regarding committees, financial management, risk management and reporting to ensure compliance with requirements and to monitor performance
12. Receive reports from all statutory committees, non-statutory committees and task forces
13. Review and monitor its own effectiveness as a governing body
14. Hire the Registrar & CEO and evaluate performance and guide development by conducting annual performance reviews
15. Appoint Non-Council Committee Members

Composition

The Council shall be composed in the manner set out in the by-laws of the College.

The Chair and Vice-Chair are elected annually from among the Councillors. A majority of the Councillors, at least three of whom are Professional Councillors and at least one of whom is a Publicly-Appointed Councillor, shall constitute a quorum.

The Registrar & CEO shall attend all meetings of Council except for personnel matters related to the Registrar & CEO and declared by the Chair to require in camera deliberation.

Appendix 1

Review of duty and objects of the College

Below are some excerpts from the Health Professions Procedural Code, made under the *Regulated Health Professions Act, 1991*, setting out the statutory duty and objects of the College and provisions regarding Council meetings.

Duty of College

2.1 It is the duty of the College to work in consultation with the Minister to ensure, as a matter of public interest, that the people of Ontario have access to adequate numbers of qualified, skilled and competent regulated health professionals. 2008, c. 18, s. 1.

Objects of College

3 (1) The College has the following objects:

1. To regulate the practice of the profession and to govern the members in accordance with the health profession Act, this Code and the *Regulated Health Professions Act, 1991* and the regulations and by-laws.
2. To develop, establish and maintain standards of qualification for persons to be issued certificates of registration.
3. To develop, establish and maintain programs and standards of practice to assure the quality of the practice of the profession.
4. To develop, establish and maintain standards of knowledge and skill and programs to promote continuing evaluation, competence and improvement among the members.
 - 4.1 To develop, in collaboration and consultation with other Colleges, standards of knowledge, skill and judgment relating to the performance of controlled acts common among health professions to enhance interprofessional collaboration, while respecting the unique character of individual health professions and their members.
5. To develop, establish and maintain standards of professional ethics for the members.
6. To develop, establish and maintain programs to assist individuals to exercise their rights under this Code and the *Regulated Health Professions Act, 1991*.
7. To administer the health profession Act, this Code and the *Regulated Health Professions Act, 1991* as it relates to the profession and to perform the other duties and exercise the other powers that are imposed or conferred on the College.
8. To promote and enhance relations between the College and its members, other health profession colleges, key stakeholders, and the public.

9. To promote inter-professional collaboration with other health profession colleges.
10. To develop, establish, and maintain standards and programs to promote the ability of members to respond to changes in practice environments, advances in technology and other emerging issues.
11. Any other objects relating to human health care that the Council considers desirable. 1991, c. 18, Sched. 2, s. 3 (1); 2007, c. 10, Sched. M, s. 18; 2009, c. 26, s. 24 (11).

Duty

(2) In carrying out its objects, the College has a duty to serve and protect the public interest. 1991, c. 18, Sched. 2, s. 3 (2).

Council

4 The College shall have a Council that shall be its board of directors and that shall manage and administer its affairs. 1991, c. 18, Sched. 2, s. 4.

Quorum

6 A majority of the members of the Council constitute a quorum. 1991, c. 18, Sched. 2, s. 6.

Meetings

7 (1) The meetings of the Council shall be open to the public and reasonable notice shall be given to the members of the College, to the Minister, and to the public. 2007, c. 10, Sched. M, s. 20 (1).

Exclusion of public

(2) Despite subsection (1), the Council may exclude the public from any meeting or part of a meeting if it is satisfied that,

- (a) matters involving public security may be disclosed;
- (b) financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public;
- (c) a person involved in a criminal proceeding or civil suit or proceeding may be prejudiced;
- (d) personnel matters or property acquisitions will be discussed;
- (e) instructions will be given to or opinions received from the solicitors for the College; or
- (f) the Council will deliberate whether to exclude the public from a meeting or whether to make an order under subsection (3). 1991, c. 18, Sched. 2, s. 7 (2); 2007, c. 10, Sched. M, s. 20 (2).