



Notice of Orders

Policy 10.8

Section:	Registration		
Approved By:	Registration Committee	Public:	Yes
Approved Date:	August 18, 2009	Review Schedule:	Every 3 Years
Effective Date:	August 18, 2009	Last Reviewed:	
Amended Date(s):	September 7, 2022	Next Review Date:	June 2023

Legislative Requirement

In accordance with the Health Professions Procedural Code (the Code), being Schedule 2 to the *Regulated Health Professions Act, 1991*, a panel shall give an applicant notice of an order, including written reasons for that order, if the panel:

- directs the Registrar to refuse to issue a certificate of registration
- directs the Registrar to issue a certificate of registration if the applicant successfully completes examinations or additional training
- directs the Registrar to impose terms, conditions and limitations on a certificate of registration of the applicant
- refuses an application for an order removing or modifying any term, condition or limitation imposed on a certificate of registration

The notice shall inform the applicant of the order and the following provisions of the Code:

- section 19 (which relates to applications for variation)¹
- subsections 21(1) and (2) (which relate to appeals to the Health Professions Appeal and Review Board)²

¹ For more information, see Policy 10.7, Application for Variation of a Term, Condition or Limitation

² For more information, see Policy 10.9, Appeals to the Health Professions Appeal and Review Board

Policy

A panel of the Registration Committee (the Panel) will provide an applicant with notice of an order that is made by the Panel respecting (a) an application for registration or (b) an application to remove or modify terms, conditions and limitations on a member's certificate of registration.

While the Code only requires written reasons to be provided to an applicant in certain circumstances, it is the policy of the Registration Committee to provide written reasons to all applicants for registration referred to the Registration Committee by the Registrar.