



# Registration and Referrals to the Registration Committee

## Policy 10.1

<b>Section:</b>	Registration		
<b>Approved By:</b>	Registration Committee	<b>Public:</b>	Yes
<b>Approved Date:</b>	August 18, 2009	<b>Review Schedule:</b>	Every 3 Years
<b>Effective Date:</b>	August 18, 2009	<b>Last Reviewed:</b>	
<b>Amended Date(s):</b>	September 7, 2022 December 12, 2024	<b>Next Review Date:</b>	June 2026

### Legislative Requirement

In accordance with the Health Professions Procedural Code (the Code), being Schedule 2 to the *Regulated Health Professions Act, 1991*, when a person applies for a specialty certificate of registration with the College, the Registrar shall:

- register the applicant; or
- refer the application to the Registration Committee.

### Policy

All applications for registration with the College are reviewed by the Registrar or their designate. Based on the documentation provided by the applicant in support of their application for registration, the Registrar or their designate will determine if the applicant meets the registration requirements set out in the Registration Regulation.<sup>1</sup>

If an applicant meets the registration requirements, the applicant will be registered.

---

<sup>1</sup> O. Reg. 31/24: Registration, made under the *Medical Radiation and Imaging Technology Act, 2017* is available online, here: <https://www.ontario.ca/laws/regulation/240031>.

An application for registration will be referred to the Registration Committee for consideration if:

- the Registrar has doubts, on reasonable grounds, about whether the applicant meets the registration requirements
- the Registrar is of the opinion that terms, conditions or limitations (TCLs) should be imposed on a certificate of registration of the applicant and the applicant does not consent to the imposition of those TCLs
- the Registrar proposes to refuse the application

The Registration Committee is one of the College's statutory Committees.

The Committee is made up of members of the public, who are appointed to the College Council by the provincial government, and members of the profession, who are elected or appointed from the membership.

The grounds on which the Registrar may refer an application to the Registration Committee include:

- the applicant has not completed a program in the appropriate specialty which is offered at a Canadian institution and was approved by Council or a body or bodies approved by Council for that purpose at the time the applicant successfully completed the program
- the applicant has not successfully completed the examination(s) set or approved by the Council in the appropriate specialty
- the applicant has not (a) engaged in clinical practice in one or more of the specialties or (b) successfully completed a program within the five years immediately preceding the date of the application
- the applicant has not demonstrated that they can write or read with reasonable fluency in English or French
- the applicant has not provided evidence that they are a Canadian citizen or a permanent resident of Canada or authorized under the *Immigration and Refugee Protection Act* (Canada) to engage in the practice of the profession
- the applicant's past and present conduct does not afford reasonable grounds for the belief that the applicant:
  - will practise the profession with decency, honesty and integrity, and in accordance with the law
  - does not have any physical or mental condition or disorder that could affect their ability to practise the profession in a safe manner

- will display an appropriate professional attitude

When an application is referred to the Registration Committee in accordance with the Code, the Registrar is not involved in the Committee's review of the application or the Committee's decision-making process.