



Timelines

Policy 10.14

Section:	Registration		
Approved By:	Registration Committee	Public:	Yes
Approved Date:	August 18, 2009	Review Schedule:	Every 3 Years
Effective Date:	August 18, 2009	Last Reviewed:	
Amended Date(s):	September 7, 2022	Next Review Date:	June 2023

Legislative Requirement

In accordance with the Health Professions Procedural Code (the Code), being Schedule 2 to the *Regulated Health Professions Act, 1991*, the College has a duty to provide registration practices that are transparent, objective, impartial and fair.

Policy

The Registration Committee is made up of members of the public and members of the profession. The Registration Committee meets approximately every 6 to 8 weeks.

In accordance with the Code and Registration Policy 10.2, Notice to Applicant, when an application for registration is referred by the Registrar to the Registration Committee for consideration, that application will be considered at the next regularly scheduled meeting of the Registration Committee, provided that the period for the applicant to provide written submissions has expired (being thirty (30) days after receiving notice or a longer period as specified by the Registrar).

If an applicant wishes for their application to be considered by the Registration Committee prior to the expiry of the notice period, the applicant may submit a written request to the Registration Committee, along with a written consent to abridge (or shorten) the period of time they are provided to make written submissions to the Registration Committee.

The Registration Committee's order and reasons will be sent to the applicant within 5 business days after it is approved by a panel.